

Assessments – Getting Started

The Assessment Widget is located on your Dashboard. It shows assessment results for groups of students. Simply choose a student group to get a list of assessments, and then choose an assessment to see the assessment results.

1. Choose a Student Group....

Choose the group of students you wish to view information for from either the My Student Groups or the Student Groups Tab

- **Student Groups**

A form to quickly generate groups based on enrollment filters. There are four descending levels of enrollment filters, which are:

- School Year
- School
- Subject
- Teacher

Each time you choose a filter, groups are generated and lower filters are updated. Keep adding filters until your group is generated. To remove filters, click the 'eye' icon next to the filter level that you want to return to.

- **My Student Groups**

A list of groups based on your class rosters and groups that you have saved. Homerroom created groups based on your current class rosters. These cannot be edited. To create and save your own group, click the Edit Button for the Student Group Manager. (See document Student Groups and Student Smart Groups for more information)

2. Choose an Assessment or Set...

After choosing a student group, the next step is to choose an individual assessment or a set of assessments. So that the full assessment history of the group is available, any assessment taken by any student during any school year is shown. And if a student has taken an Assessment multiple times, the highest score is shown.

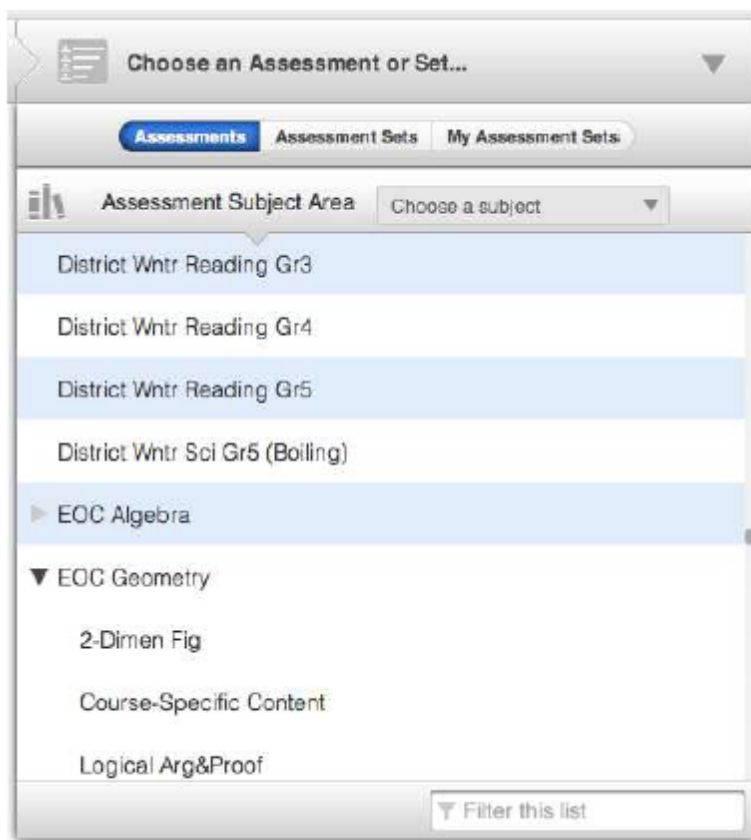
There are three tabs:

- **Assessments Tab:** a list of individual assessments
- **Assessment Sets Tab:** a list of assessments sets by subject or grade-level
- **My Assessment Sets Tab:** a list of previously saved assessment sets


Assessments Tab

The Assessments Tab lists individual assessments. Simply choose an assessment to see the results. If an assessment has strands, and you would like to see just the strand results, first open the assessment by clicking the arrow ▶ to the left of the assessment name and then choose the strand. For help finding an

assessment, you can filter based on the subject or search for the assessment's name using the Filter this list field ▼.





Assessment Results


After choosing your assessment (or strand), the students and their scores appear in a bar chart. Performance Levels (if applicable) are included on the chart and are color coordinated. Click the Print icon  in the widget toolbar to print the assessment results.

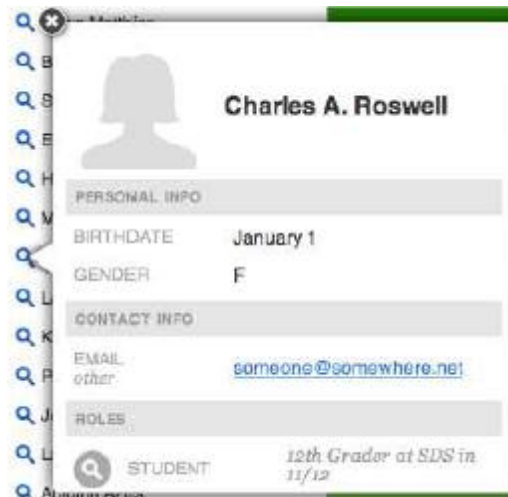


Performance Level Icons

Students are grouped by their performance levels. Click the Performance Level Button to filter out that group, and click it again to remove the filter. Click the "i" icon  to get information about that group. Click the "+" icon  to save those students in a group - you can either save as a new group or add to an already saved group



There is a Magnifying Glass Icon  to the left of each student's name. Click it to view the student's QuickProfile.





When you hover over a student's name an Add Icon  appears to the right of the name. Click it to add that student to a custom Student Group Tab. Click again (a Minus Icon  appears when you hover over a selected student's name) to remove the student from the tab. Click the Clear Selected Button





 to remove the group



District View Tab

There is a District View Button  **District View...** above the chart. Click it to see district aggregates.



Click the Schools, Genders, Languages, or Ethnicities Tabs **Schools** **Genders** **Languages** **Ethnicities** to toggle the aggregates. Click the "#" and "%" Tabs   to toggle between seeing the number and the percentage of students at performance levels.

Click the "i"  and "+"  Buttons in the Performance Level Tabs (or on the bar chart) to see more information, or to save student groups. Click the Print Icon  in the widget toolbar to print the district aggregates. Save the district aggregates as a file via the Download Icon .



School View Tab

From the District View Tab, click a school to see school aggregates.

Toggle aggregates, see more information, or save student groups the same as you would in the District View Tab, Click the Print Icon  in the widget toolbar to print the school aggregates. Save the school aggregates as a file via the Download Icon .





Assessments SetsTab

The Assessment Sets Tab shows assessments grouped by subject area or grade level. Simply choose an assessment set to see the results. For help finding an assessment set, you can search for the assessment set's name using the Filter this list field ▼.

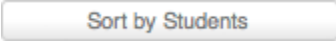
The screenshot shows a web interface for selecting an assessment set. At the top, there is a header bar with a dropdown menu labeled "Choose an Assessment or Set...". Below this, there are three tabs: "Assessments", "Assessment Sets" (which is selected and highlighted in blue), and "My Assessment Sets". The main content area displays a list of categories: "Health And Fitness", "Math", "Reading", "Science", "Writing", "2nd Grade", "5th Grade", "6th Grade", "7th Grade", and "8th Grade". Each category is on a separate line with a light blue background. At the bottom right of the list, there is a search box labeled "Filter this list" with a downward arrow icon.


Assessment Set Results

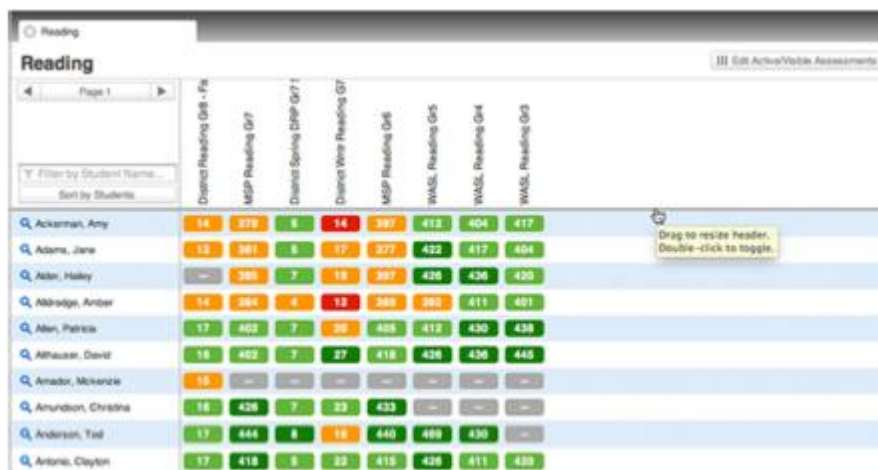
After choosing an assessment set, the students and their scores appear in a chart. There is a column for each assessment, and the scores are color coordinated by performance level (if applicable). Assessments are ordered by the number of student scores - the assessment with the most student scores is on the left.

Click the Print Icon  in the widget toolbar to print the assessment set results. Save the set results as a file via the Download Icon .


Click and drag the line above the top row to resize the header. Double-click to toggle between maximized and minimized.

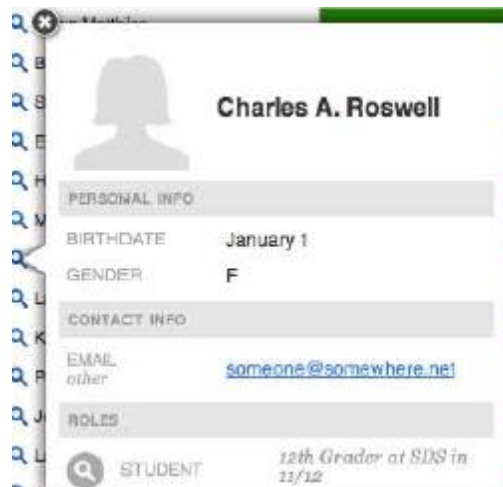
Click the Sort By Students Button  to sort by students names in alphabetical order. Search for students by entering their name in the Filter by Student Name field .

Use the Paging Selector  to change pages. Click "Page #" to jump to a page. Use the left or right arrows to go to the previous or next page.



	District Reading GR - Fa	MSP Reading GP	District Spring DPP GP	District Winter Reading GP	MSP Reading GR	WASL Reading GR	WASL Reading GR	WASL Reading GR
Ackerman, Amy	14	379	8	14	387	412	404	417
Adams, Jane	13	381	9	17	377	422	417	404
Aster, Haley	---	385	7	18	387	428	434	430
Aldridge, Amber	14	384	4	13	389	392	411	401
Allen, Patricia	17	402	7	20	408	412	430	438
Altheuser, David	16	402	7	27	418	428	434	440
Amador, McKenzie	18	---	---	---	---	---	---	---
Amundson, Christina	16	428	7	23	433	---	---	---
Anderson, Tati	17	444	8	18	440	488	430	---
Antoni, Clayton	17	418	9	22	415	428	411	428

Click the magnifying glass  next to the student's name to open the student's QuickProfile.



Charles A. Roswell

PERSONAL INFO

BIRTHDATE: January 1

GENDER: F

CONTACT INFO

EMAIL: someone@somewhere.net

ROLES

STUDENT: 12th Grader at SDS in 11/12

Selecting an Assessment

Click an assessment to select it. Selecting it sorts it by descending score. Click again to sort by ascending score. Once an assessment is selected, there are tools to further analyze results or create student groups.

Selected Assessment	Level 1	Level 2	Level 3	Level 4	No Score			
WASL Reading Gr3	Level 1	Level 2	Level 3	Level 4	No Score			
Filter by (Student Name...)								
Sort by Students								
District Reading Gr3 - Fall								
MSP Reading Gr3								
District Spring DWP DWP 1								
District Winter Reading Gr3								
MSP Reading Gr3								
WASL Reading Gr3								
WASL Reading Gr4								
WASL Reading Gr5								
Yu, Meghan	18	426	9	25	433	451	475	500
Hill, Theresa	15	365	5	26	400	408	400	500
Greene, Jordan	20	444	9	24	440	451	489	500
Doger, David	20	444	9	27	450	451	489	500
Horbachuk, Dennis	20	420	9	26	428	451	445	500
Butler, Anthony	18	434	8	25	418	440	436	500
Stanton, Linda	21	420	8	26	428	451	445	500
Kipkin, Scott	22	426	9	26	430	475	475	500
Paragas, Angela	20	434	9	27	440	489	475	500
Luening, David	18	444	8	27	475	451	475	500

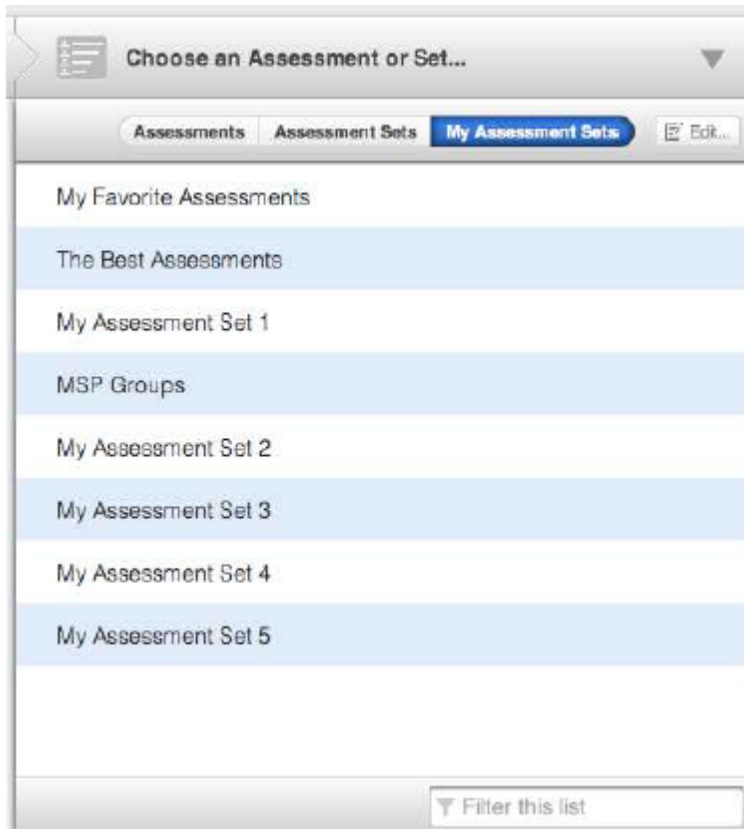
Students are grouped by their performance levels. Click the Performance Level Button to filter out that group, and click it again to remove the filter. Click the "i" icon to get information about that group. Click the "+" icon to save that group - you can either save as a new group or add to an already saved group.



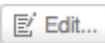
The selected assessment's name appears in blue **WASL Reading Gr3** in the upper left-hand corner. Click it to open a tab for that assessment. See the Assessments Tab section above for information on viewing an Assessment.

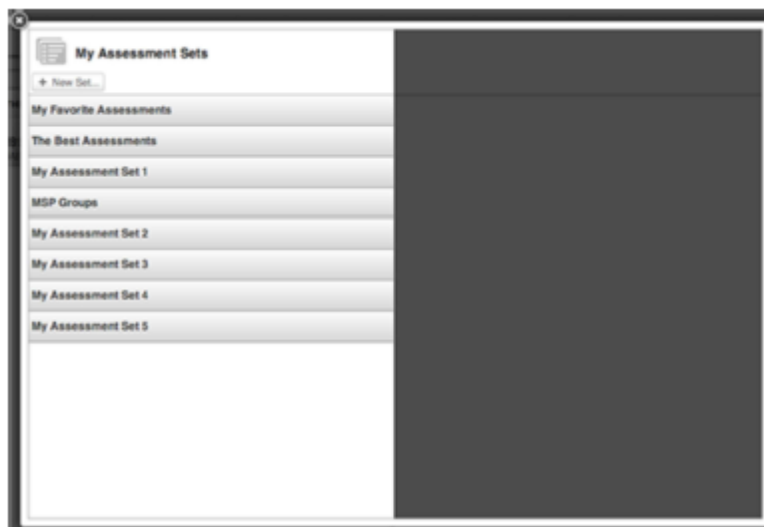
My Assessments SetsTab


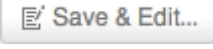
The My Assessment Sets Tab lists assessment sets that you have saved. Click one to see how the selected student group did on those assessments. For information on viewing assessment sets see the Assessment Sets Tab section above.

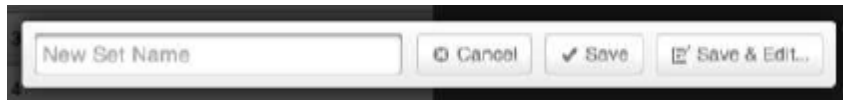



Creating an Assessment Set

Click the Edit button  to the right of the My Assessment Sets tab. This opens the My Assessment Sets Manager popover




Click the New Set Button , name it, and click the Save & Edit Button .



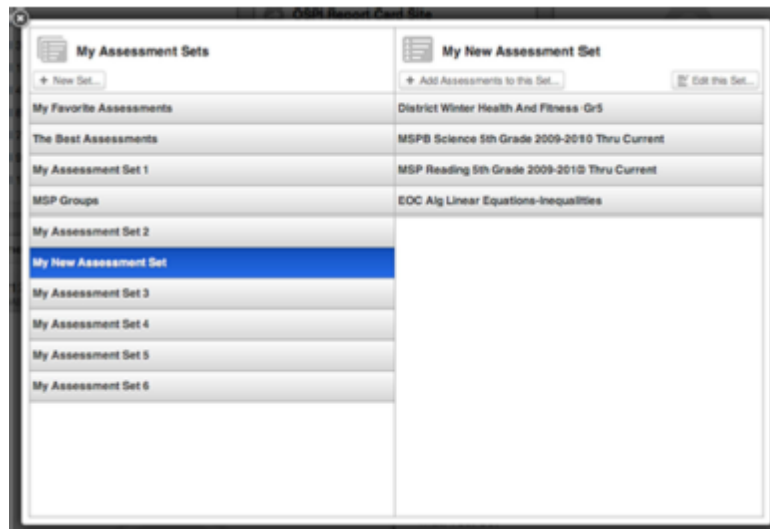
Search for assessments by name, click to add them to your set, and then click the Back to Sets Button  when you are done.




Editing an Assessment Set

You can edit your saved assessment sets by clicking the Edit button  to the right of the My Assessment Sets tab to open the My Assessment Sets Manager popover.

First, click the assessment set that you want to edit.

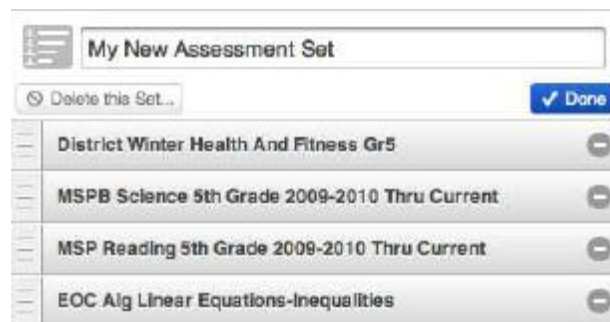



If you want to add more assessments to it, click the Add Assessments to this Set Button

, and then search for and select the assessments.



If you want to change the name of the assessment set, remove assessments, or delete the assessment set entirely, click the Edit this Set Button .



To remove assessments, choose the "minus" button  on any assessment row.

To reorder assessments, drag the handle  on the left side of any assessment row.

To delete the set, choose "Delete this Set..."  and confirm .

Choose "Done"  when you are finished making changes to your Assessment Set.