



Michael T. Simmons Elementary



1205 S 2nd Avenue
Tumwater, WA 98512
(360) 709-7100

Elliott Hedin, Principal
Kyle Grunenfelder, Assistant Principal
Claire State, Counselor

Request for Student Records

Date: _____

Last School Attended:

Student: _____ Grade: _____

Date of Birth: _____

Information requested:

Student cumulative file including:

- | | |
|--|--|
| <input type="checkbox"/> Transcript | <input type="checkbox"/> Health Information |
| <input type="checkbox"/> Report Card | <input type="checkbox"/> Immunization Record |
| <input type="checkbox"/> Withdrawal Grades | <input type="checkbox"/> Attendance |
| <input type="checkbox"/> Test Scores | <input type="checkbox"/> Discipline Records |

Parent Signature _____

Please send all school records to:

Michael T. Simmons Records
1205 2nd Avenue S.
Tumwater, WA 98512

Thank you,

MTS Office Staff
Fax number: (360) 709-7102

Per RCW 28A.225.330 subsection (2) also include the above-named student's confidential discipline records that include history of disciplinary action, history of violent behavior, or behavior listed in RCW 12.04.155. According to the Family Educational Rights and Privacy Act, it is not necessary to obtain written consent to release records. School officials in school systems in which the student intends to enroll, may receive a student's record without written consent for such release.