

WASHINGTON STATE EDUCATOR PROFESSIONAL GROWTH PLAN (PGP) TEMPLATE

Educator information

First name:

Last name:

Certificate number or birthdate:

District or agency:

Academic year:

For information regarding your Washington state educator certificate, including information on certificate renewal, please consult the OSPI Certification Office website at <http://www.k12.wa.us/certification/> or email cert@k12.wa.us.

Only one PGP may be completed each year between July 1 of one year and June 30 of the next. Completion includes review by another educator who holds a Washington state teacher, administrator, paraeducator, or educational staff associate certificate (WAC 181-85-033). Learn more about PGPs: <https://www.pesb.wa.gov/workforce/developing-current-educators/pgp/>

Individuals who complete an annual professional growth plan are eligible for 25 continuing education credit hours (WAC 181-85-033). The verification form which may be used to document these clock hours can be found here: <http://www.k12.wa.us/certification/ClockhoursDocumentation.aspx>

Collaboration can be a positive tactic for support and professional learning. This can include collaboration on common goals, support for each other in PGP completion, and reviewing each other's PGPs.

The falsification or deliberate misrepresentation, including omission, of a material fact on this form is an act of unprofessional conduct and subjects the certificate holder to revocation of their certificate under RCW 28A.410.090(6), and chapters 181-86 and 181-87 WAC. This form should be retained by the holder for possible dispute.

Resources

- PGP supporting documents: <https://www.pesb.wa.gov/workforce/developing-current-educators/pgp/pgp-forms-and-support-materials/>
- PGP examples by educator role: <https://www.pesb.wa.gov/workforce/developing-current-educators/pgp/pgp-examples-by-role/>
- Frequently asked questions about PGPs: <https://www.pesb.wa.gov/workforce/developing-current-educators/pgp/pgp-faq/>

Self-assessment and goal selection

1. **Self-assessment.** Use a self-assessment to identify an area of focus that will lead to your professional growth. You might choose to use one of the self-assessments based on the certificate standards for your role: <https://www.pesb.wa.gov/workforce-development/developing-current-educators/pgp/pgp-forms-and-support-materials/>. You might also choose to use another self-assessment.
 - Identify the self-assessment you used:



- Identify the general area of focus you selected:
[Click here to enter text.](#)

2. **Standards.** The area of focus for your professional growth goal needs to align to the certificate standards at the career level benchmarks. You may find the certificate standards for your role here: <https://www.pesb.wa.gov/workforce-development/developing-current-educators/certification-standards-and-benchmarks/>.

- Note the certificate standard(s) you have selected for your area of focus for professional growth. We recommend choosing no more than two standards.
[Click here to enter text.](#)

3. **Professional growth goal(s).**

- What is your goal for your professional growth?
[Click here to enter text.](#)
- Describe how this goal relates to your self-assessment.
[Click here to enter text.](#)
- Describe how this goal relates to your focus area identified in question one.
[Click here to enter text.](#)

4. **Intended outcomes.**

- What will you be able to do as a result of attaining your professional growth goal that you are not able to do now?
[Click here to enter text.](#)
- What impact will attaining your professional growth goal have on students?
[Click here to enter text.](#)

Professional growth action plan

5. **Activities.** Provide a detailed description of the specific growth activities you will engage in for your professional learning and to attain your professional growth goal. Activities should connect back to your goal.

[Click here to enter text.](#)

6. **Proposed evidence.** Describe the evidence you plan to collect for your professional growth goal and the impact on students. Evidence may include professional learning reflections, professional learning community (PLC) notes, test scores, attendance rates, discipline referrals, programs implemented, student work, videos of lessons, and / or other student or adult data.

[Click here to enter text.](#)

Evidence and reflection

- Evidence collected.** Describe the evidence that you collected for your professional growth goal and the impact on students. Provide the evidence and documentation to the certified educator, either supervisor or colleague, who will be reviewing this professional growth plan.
[Click here to enter text.](#)
- Reflection.** Reflect on your professional learning and outcomes from the PGP activities. Based on this learning, what are some next steps that might guide your future professional growth?
[Click here to enter text.](#)

Review

I declare under penalty of perjury under the laws of the State of Washington that I have completed the professional growth plan and submitted evidence to that effect. The falsification or deliberate misrepresentation, including omission, of a material fact on this form is an act of unprofessional conduct and subjects the certificate holder to revocation of their certificate under RCW 28A.410.090(6), and chapters 181-86 and 181-87 WAC.

[Click here to enter text.](#)

Educator signature

[Click here to enter text.](#)

Print name

[Click here to enter text.](#)

Date

I declare under penalty of perjury under the laws of the State of Washington that I have reviewed the professional growth plan and evidence to that effect. The falsification or deliberate misrepresentation, including omission, of a material fact on this form is an act of unprofessional conduct and subjects the certificate holder to revocation of their certificate under RCW 28A.410.090(6), and chapters 181-86 and 181-87 WAC.

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Educator reviewer signature

[Click here to enter text.](#)

Print name

[Click here to enter text.](#)

Date