



FAX COVER SHEET
George Washington Bush Middle School
360-709-7415 Registrar
360-709-7402 Fax

Request for Student Records

Date: _____

To: Registrar

School: _____

Address: _____

Fax #: _____

Student: _____

Grade: _____

Date of Birth: _____

Information Requested:

Student's complete cumulative file including:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Transcript | <input checked="" type="checkbox"/> Health Information |
| <input checked="" type="checkbox"/> Report Cards | <input checked="" type="checkbox"/> Immunization Record |
| <input checked="" type="checkbox"/> Withdrawal Grades | <input checked="" type="checkbox"/> Attendance |
| <input checked="" type="checkbox"/> Test Scores | <input checked="" type="checkbox"/> Discipline Records |

Per RCW 28.A.225.330 subsection (2) also include the above-named student's confidential discipline records that include history of disciplinary action, history of violent behavior, or behavior listed in RCW13.04.115.

According to the Family Educational Rights and Privacy Act [U.S. Code: Title 20, Section 123g, a(6) 1B], it is not necessary to obtain written consent to release records. School officials in school systems in which the student intends to enroll, may receive a student's record without written consent for such release.

Please send all school records to:

Registrar / Records
Bush Middle School Registrar
2120 83rd Avenue SW
Tumwater, WA 98512

This facsimile and attachments may contain information protected under the Family Education Right and Privacy Act (FERPA).

If this facsimile contains student information, and you are not entitled to access such information under FERPA, please notify the sender. Federal regulations require that you destroy this e-mail without reviewing it, and you may not forward it to anyone.