



**NEW MARKET SKILLS CENTER
Administrative Council Minutes
February 17, 2023**

REGULAR ITEMS:

Call Regular Meeting to Order

Chair Carole Meyer called the meeting to order at 11:02 AM

Meeting Location: New Market Skills Center – Derek Lohmeyer Lecture Hall

Administrative Council Members Present: Carole Meyer, Jennifer Bethman, Deb Clemens, Patrick Murphy, Thad Nelson, Bryan Wharton, and Career Connected Learning Coordinator - Gretchen Maliska for Wyeth Jessee

New Market Staff Present: Matt Ishler and Chris Bradshaw

Scribe: Colleen Bonner

Guests: Tani Hauk – Tenino School District’s Education Intervention Specialist, Paula Perryman – Olympia School District’s Director of Career and Technical Education, and Marty Reid – Tumwater High School’s Assistant Principal

CONSENT AGENDA:

Administrative Council Minutes –December 9, 2022

South Sound Council Meeting Minutes – December 15, 2022 and January 19, 2023

New Market News – January and February

Donations

Next Meetings

March 24, 2023

May 19, 2023

Council Member Murphy moved and Council Member Nelson seconded the approval of the Consent Agenda.

EXECUTIVE DIRECTOR’S REPORT

CTE Counseling Workshop

Mr. Ishler reported on the successful CTE Counselor Workshop held on our campus January 12. This event grew from an idea of updating counselors on our programs to offering clock-hours, sessions with speakers, and presentations. There were 59 registrants for the day-long workshop which included 50 counselors. The goal was to show the connections from New Market to further education, and not just the work force. Mr. Ishler is looking into the possibility of including the Western Area CTE directors (WA-CTE) next year. He will continue to work with counselors to determine what is most important to them and their schools. Shelton School District Representative Maliska attended the event and feels Mr. Ishler’s comments are “right on par with his goals and that his reflection of the next event is spot on. It was really great.”

EXECUTIVE DIRECTOR'S REPORT - Continued

Staff Professional Development – Enhancing the Cognitive Engagement

Teachers are selecting a strategy from the *50 Strategies for Enhancing Cognitive Engagement* book and implementing it in their classrooms then reporting back by completing the enclosed *50 Strategies Lesson Planning Tool*. Many of the teachers have filled multiple pages with responses.

Registration Season

Application Opens – February 14

2023-2024 fall registration opened Tuesday and we have just under 150 applications; which is a healthy start. Until last year, we had not experienced a situation where districts were concerned about the number of slots for their students. This year, a mechanism was built accepting applications but not assigning students to programs until consortium districts have been given their number of assigned seats.

Program Exploration Night – March 9

Our campus will hold a new event, Program Exploration Night, giving the opportunity for families to visit the campus, see the programs, the shops, skills labs, and meet the teachers.

Consortium Outreach

We have seen a change over the past two years from New Market contacting schools asking if we could participate in their campus events, to schools inviting us. These events have impacted our office significantly as we run a person short when we attend these. With this, our headcount going from 500-720, and our marketing person spending a lot of her time on attendance, Mr. Ishler will be bringing a request to the Council Members for a solution.

Try-A-Trade – May 4, 2023

Making its way back to our campus, since the pandemic, is the popular Try-A-Trade event – our Construction Career Fair. The day is filled with hands-on, blue collar trades equipment, education, and industry information.

Student Interest Survey

Hearing from counselors that students may have time to reply to the Student Interest Survey in April or May, and with only 156 responses, Mr. Ishler will keep it open. He would like to see a minimum of 1,000 responses.

Building B Remodel - Complete

The building B remodel is complete and with wash bowls and enough room for 40 students, our cosmetology program has moved in.

Cosmetology Program – Update

With troubled personal issues between the current Olympia/Tumwater location cosmetology contractor/owners that have trickled down to our students, and enrollment dropping from 40 to 22 students this school year, Mr. Ishler is pursuing the possibility of running our own program. He has been in contact with the Department of Health and is gathering the necessary documents needed for their application. Running our own program would allow us to hold classes on the schedule of our other programs – with a Monday-Friday AM or PM choice. This would allow students the option to ride their sending school busses to New Market, no longer needing to have their own transportation. The program would take two-years, including two summers (which would require their own transportation), to complete. Our Centralia Beauty School is thriving, which Mr. Ishler intends to keep open with its current schedule Tuesday-Saturday. This school offers Lewis County students the opportunity to attend, whom otherwise would not have transportation up to Tumwater. All students would have the option of attending either school. Council Member Nelson appreciates the option for the Lewis County students. The current Olympia/Tumwater contract is in effect through August 31 and Mr. Ishler has communicated with the contractor, Fosbre Academy of Hair Design.

Skills Centers – Legislative Priorities

One topic in the enclosed *The Washington State Skills Center Association “WSSCA”* document, is districts with 2,750 head count or lower are considered smaller districts. These smaller districts feel the impact on their budget more so when sending students to a skills center. Districts sending 10% of their juniors and seniors will be allowed to claim a 1.0 BEA FTE with the skills center claiming no more than 0.6 FTE (1.6 FTE cap). If this policy change were in effect this year, of the five smaller districts in our consortium, Rochester School District would be the only district who would qualify.

EXECUTIVE DIRECTOR'S REPORT - Continued

Enrollment Reports

By District

Student Headcount by Program

Mr. Ishler reported our enrollment is robust. There was a discussion around the enrollment in Navy National Defense Cadet Corps. We chose the Navy due to its threshold of 50 students, however, each student may count as three using the typical school model of one-hour periods vs other military programs that require 100 students. We have three years to reach the 50 students mark. The program will be working on offering a PE credit. Mr. Ishler feels this will help the numbers and believes we will be near 50 students enrolled by next year. The students are excited to receive their uniforms with plans to be seen in the community.

We will not be continuing with the Nail Tech program, which was specific to the students at the Centralia Beauty College.

There was a discussion around how many new programs would be able to be added to the campus. Mr. Ishler shared there are three available classrooms, one is currently being used for tech supplies. With enrollment where it is, he does not want to rush the Council Members and wants to give them an opportunity to review data and collaborate prior to starting new programs.

Financial Report

Mr. Ishler provided an update on the financial report reminding the Council Members of the plan to buy-down \$200,000 from the general fund through the building B project for cosmetology. We have also made timely purchases of updated equipment as needed. With 70+ students enrolling at semester and a few drops, we are at 721 head count, staying above 400 FTE all year.

Slot Assignments 2023-2024

The 2023-24 Slot Assignment Table is enclosed for the Council Members information. Waiting to see how registration goes, Mr. Ishler may ask to increase the FTE, to better meet consortium needs.

Grants Received

Core Plus – Construction Trades - \$25,000

Core Plus – Maritime - \$20,000

Perkins Reserve - \$9,000

Professional Learning

Industry Recognized Credentials and Work-Based Learning

Wanting to increase equity and remove barriers, New Market will be using the Industry Recognized Credentials grant funds for testing fees, field trip entry fees, etc.

Council Member Comments

Standing Question: Future Meeting Topics

Council Members Clemens and Murphy congratulated Mr. Ishler on New Market's enrollment growth.

ADJOURNMENT

The meeting adjourned at 11:45 PM

NON-DISCRIMINATION

Tumwater School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employee(s) have been designated to handle questions and complaints of alleged discrimination: Civil Rights Coordinator and Title IX Coordinator: [Shawn Batstone](#), 360-709-7030 - Section 504 Coordinator: [Chris Halladay](#) 360-709-7040.