



TUMWATER HIGH SCHOOL PRE-ARRANGED ABSENCE NOTIFICATION

STUDENT _____ GRADE _____

Reason for request _____

Date(s) of absence(s) _____ Period(s) _____

TO THE STUDENT: To be valid this form must be completed, including your parent's signature and returned to the Attendance Office.

TO THE TEACHER: Please sign before parent signs. Sign under the appropriate evaluation of student's status and indicate any special conditions. This is only a request by the student. Until it is signed by the parent and administrator, no absences will be considered excused.

	Class	# of Absences	Effort/Attitude	Current Grade	Teacher Signature
1.					
2.					
3.					
4.					
5.					
6.					

PARENT/GUARDIAN STATEMENT:

I have seen the teachers' comments and am aware of the effect this absence may have on my son/daughter's class status.

(Signature of Parent/Guardian)

(Date)

FOR OFFICE USE ONLY:

Date returned _____

Date(s) excused _____