

**TUMWATER SCHOOL DISTRICT  
Request to Prevent Disclosure of  
2020-2021 Student Directory Information**

Tumwater School District will release student "Directory Information" for school-related purposes without parent permission unless you notify your student's principal in writing by October 1<sup>st</sup> of each school year, or within 10 days of enrollment after October 1<sup>st</sup> that you do not want such information released to those who request it. If you do NOT want Directory Information about your student released, please check all the boxes that apply and return the form to your student's school by October 1<sup>st</sup> or within 10 days of enrollment after October 1<sup>st</sup>. Return one form per student. Additional forms can be obtained at your student's school office.

**NOTE: If releasing this information is acceptable to you, no action is required**

**FOR ALL FAMILIES**

Please check the box on the right for the item(s) that you wish to Opt Out of

<b>SCHOOL/DISRICT USE:</b> Please do <u>NOT</u> release by student's visual image or other directory information for Tumwater school or district use, including publications, websites, school-related social media, or sports team rosters. This includes recordings of classroom Zoom meetings*.	<input type="checkbox"/>
<b>PUBLIC USE:</b> Please do <u>NOT</u> release my student's visual image or directory information to outside organizations for school-related purposes such as yearbook companies, graduation announcements, higher education institutions or parent organizations. This includes recordings of classroom Zoom meetings*.	<input type="checkbox"/>
<b>MEDIA USE:</b> Please do <u>NOT</u> release my student's visual image or directory information to local newspapers, television stations, social media (internet publications beyond district websites) or other media outlets for school-related stories or recognition. This includes recordings of classroom Zoom meetings*.	<input type="checkbox"/>

\*Teachers will be holding live Zoom meetings where all students are invited to attend. Because not all students will be available to participate, teachers will be recording each session so that the videos may be accessed later. This will allow those who could not participate live the ability to benefit from question and answer sessions and class discussions. If you wish to have your child attend but do NOT wish for your child's image, voice or name to be included, you have the following options:

- You can leave your camera off
- You can leave your microphone off
- You can change your child's on-screen name to TSD student (insert initials)

In doing these things, your student still benefits from seeing their classmates and teacher and hearing the discussion. They can also choose to unmute themselves if they need to ask a question. The teacher will refer to your student only as they are listed on-screen. If you need technical assistance, please inform your student's teacher so they can set up a time to work with you.

**FAMILIES OF 11<sup>TH</sup> & 12<sup>TH</sup> GRADERS ONLY**

<b>U.S. MILITARY:</b> The Federal Every Student Succeeds Act requires high schools to provide a list of students names, addresses, email addresses, and telephone numbers to military recruiters. Please do <u>NOT</u> give my student's name and contact information to military recruiters. NOTE: checking the box does not prohibit the military from gather information from other non-school sources or from having military recruiters speak with your student when on campus.	<input type="checkbox"/>
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If you have checked NO to any of the boxes above, please sign and return this form to to your child's school or the receptionist at the District Office as soon as possible but no later than October 1<sup>st</sup>.

Student's Name: \_\_\_\_\_ School: \_\_\_\_\_ Grade: \_\_\_\_\_  
 Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_