

Tumwater School District

Flyer Procedure

- We accept flyer requests beginning the last week of August through May 31st.
- The request form must be completed and sent by email along with the flyer itself. Both attachments must be in PDF. We are unable to accept another other format.
- If approved, you/your organization is required to provide 15 hard copies for each elementary and 10 for each secondary school that will benefit from your request. These copies will be made available at/near the front office of each school.
- Receipt of the hard copies here in the District Office will trigger us to post your flyer to the TSD website.
- Flyers will be posted to our website according to the schedule of your event/activity or for a reasonable amount of time if no time-frames are listed.
- We will notify families about flyers in a regular email communication.

We look forward to working with all of our community partners and families as we continue to work towards a more earth-friendly system.

Please contact Becky Powell with any questions. She can be reached at becky.powell@tumwater.k12.wa.us or 360-709-7006.