

# New Market Skills Center

## Syllabus Criminal Justice

2023-2024

Student Name: \_\_\_\_\_

Instructor: Mr. Ken Dukes

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### A. Course Description:

A course that prepares individuals to perform the duties of police and public security officers, including patrol and investigative activities, traffic control, crowd control and public relations, witness interviewing, evidence collection and management, basic crime prevention methods, equipment operation and maintenance, report preparation, and other routine law enforcement responsibilities.

In an effort to provide students with an experience that closely mirrors the real-world, field trips to criminal justice and law enforcement facilities, interaction with experts in local, county, state and national law enforcement, judicial system, investigative and protective services are embedded throughout the year. Careers in law enforcement are expected to grow for all occupations. A more security-conscious society, concerned homeland security, and drug-related crimes contribute to the increasing demand for services.

### B. Course Objectives:

This course is geared to give a broad overview of criminal justice, from Security to Supreme Court Judge. Learning involves history of law enforcement, physical conditioning, handcuffing and arrest of a suspect. Several methods of instruction will be utilized to help you learn. Lecture, presentations, guest speakers, field trips, written assignments, hands on activities, and tests, are among some of the techniques used.

The focus is to give students a background of all aspects of criminal justice, and aid them in a decision on career, or further your education in criminal justice. This is a physical class running, pushups, sit-ups, and defensive tactics are required activities, and run a risk of injury. The student will need to notify the instructor of any condition that will require a modification in the activity.

### Units Covered:

- |                                   |                            |
|-----------------------------------|----------------------------|
| 1. Communications                 | 8. Criminal Investigations |
| 2. Crisis Intervention            | 9. Criminal Law            |
| 3. Defensive Tactics and Wellness | 10. Criminal Procedure     |
| 4. Ethics                         | 11. Physical Fitness       |
| 5. Patrol Procedures              | 12. Traffic Enforcement    |
| 6. Radio Procedures               | 13. Cultural Diversity     |
| 7. Use of Force                   | 14. Employability          |

### C. Grading:

New Market Skill Center's grades are assigned to coincide with the semester system or calendar used by the Tumwater School District.

Employability: attendance, portfolio, classroom participation.

Skills: radio, handcuffing, defensive tactics, dui investigation, high risk stops, etc.

Knowledge: tests, quizzes, homework. A .5 credit for Social Studies can be earned after the student's first completed semester and a .5 credit for Civics can be earned after the student's second completed semester.

**Grading Criteria:**

Letter Description

- A Excellent - Consistently meets standards, requires minimal direction and supervision, and makes significant contributions beyond classroom activities.
- B Quality – Meets or exceeds standards, requires limited direction and supervision, makes contributions beyond required classroom activities, completes all assigned work with occasional revision
- C Competent – Consistently meets minimum employment standards, requires average degree of supervision, and satisfactorily contributes to required classroom activities. Completes all assigned work at acceptable employment standards.
- D Below competent standards.
- F Not enough competencies completed to receive credit.

**Grade Scale:**

Percent	Letter Grade	Percent	Letter Grade
100-94	A	79-77	C+
93-90	A-	76-73	C
89-87	B+	72-70	C-
86-83	B	69-67	D+
82-80	B-	66-60	D
59 and below = F			

Students successfully completing job competencies, hands-on tasks, earn grades, knowledge, and attitudes required in business and industry that are related to individual program objectives. Students will earn points for assignments, tests, tasks, projects, field trips, guest speakers and participation.

**D. Course Policies:**

Throughout the year there are activities planned outside the classroom. Students will be notified, in advance of these activities, so that appropriate arrangements for parent notification and release time can be made. Parent permission slips, driving contracts, activity request forms, are necessary for student participation in this program.

Student participating in extra-curricular activities at their sending schools are still responsible for all class work and participation requirements at New Market Skills Center. Students who miss class to participate in extra-curricular activities will not lose daily employability points by providing an event schedule from their school showing dates and times prior to their absents. These extra-

curricular schedules will be kept for reference, it is the student's responsibility to update changes prior to events so that the instructor will have prior knowledge of all events.

This is a physical class and involves hands on learning; physical contact is necessary to teach skill sets used in law enforcement. Students will experience military style verbal commands and aggressive physical contact in this class. No direct strikes on any student will be allowed or tolerated. Running, jumping, pulling, pushing, sitting, standing, carrying, marching, lifting, and other moving activities will be used. There is a risk of injury while participating in this class. Student will travel outside of class regularly on foot and need to read, sign and follow the Outside Safety Rules. Field trips put students at higher risks of injury; parents and students must accept the risk before signing permission slips to participate.

Students have personal responsibility to stay safe at all times. They need to make good decisions and not put themselves at risk. They need to recognize there are many risk involved in participating in this class, they can be hurt or seriously injured. They need to accept all the risk(s) and understand that they will be held accountable for all their actions regarding keeping themselves safe. They agree to follow all instructions given to them by instructor(s). They agree to point out any safety hazard that arises that could or would be a hazard to others or themselves.

Since most of us will be together for the year, you will be expected to respect the school, its contents, and especially the people. You will need to adhere to; the attendance policy outlined in your student handbook and all class policies. This program will adhere to policy and procedures within the law enforcement profession and students will be evaluated accordingly. Safety policies for training equipment will be issued and enforced; all students must agree to follow each safety policy they will be required to sign and date each policy before usage. Failing to follow safety policies can result in grade reduction due to not being able to complete competencies. Student also runs the risk of being removed from the program

New Market Skills Center follows the Tumwater School Board policies: These Policies will be adhered to.

#### **D. Redo Policy:**

It is important for you to turn in all assignments on time. If you have missed school and have an excused absence, you will have the opportunity to make up any missed work. If you missed one day (excused) you have one day after your return to class to complete work missed. Upon your return, it is your responsibility to ask for any assignments that were given on the day of your absence and obtain any notes from another student.

#### **E. Homework Policy:**

Students will be notified of any homework assignments and the date when the assignments will be due. If the student is absent (excused) the day the assignment is due, the assignment will be due the following day the student returns to class.

#### **F. Food and Drink:**

Students will not be allowed to eat their daily meals during class time unless there is a scheduling issue/transportation time issue with their home schools. Drinks with lids that can be re-sealed will be allowed in class. New Market Skills Center has a deli that is available to students during class time. The instructor will have full discretion as to when the students can visit the deli and where in class the food can be consumed so as not to disrupt the classroom activity.

#### **G. Cheating/Plagiarism:**

Students are expected to do their own work. Cheating and Plagiarism (presenting another writer's work as one's own) will not be tolerated.

#### **H. Electronic Equipment:**

Personal electronic devices, including cell phones, iPods, PSP's, etc. will only be used during class with the permission of the instructor. If an electronic device is used without permission, the student will turn over the device to the instructor, with the device being returned at the end of class. The second violation will result in a phone call to a parent/guardian. The third violation will result in the student not being allowed to bring the device to class.

**Syllabus**  
**Signature Page**

**Student:**

I \_\_\_\_\_ have read this syllabus and understand what is

Printed Students Name

expected, and will follow all class expectations. I understand there is a risk of injury and accept the risk both in classroom and during all outside activities.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**Parent/Guardian:**

I have read and understood what is required from my student and will help them be successful in this class. I understand there is a risk of injury and accept the risk both in classroom and during all outside activities.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

Parent/Guardian cell number: \_\_\_\_\_

Parent/Guardian email: \_\_\_\_\_