

Peter G. Schmidt Elementary School

Kim Doughty, Principal

Heidi Center-Howden, Assistant Principal



Excused Absence Request

Date: _____

Student Name: _____

Teacher: _____ Grade: _____

Parent Name: _____

Contact Number(s): _____

Requested Date(s) of Absence: _____

Reason for Absence: _____

THIS FORM MUST BE COMPLETED AND TURNED IN TO THE OFFICE AT LEAST **10** DAYS PRIOR TO PLANNED ABSENCE

FOR OFFICE USE

Current Excused Absences: _____ Current Unexcused Absences: _____ Current Tardies: _____

Plan has been made for missed content/assignments

Teacher Approval: _____

Administrator Approval: _____

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Continuous Student Learning in a Caring, Engaging Environment

www.tumwater.k12.wa.us